



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY  
KAYPIAN ELEMENTARY SCHOOL  
BARANGAY KAYPIAN, SAN JOSE DEL MONTE CITY

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March 21, 2024

**SCHOOL MEMORANDUM**  
**No. 16 s. 2024**

**To:** Master Teachers  
Grade Leaders  
Teaching and Non-Teaching Personnel

**Mechanism of School and Community Linkages and Partnership and  
A Closer Look to Inclusive Education**

1. This Office announces the conduct of School Learning Action Cell (SLAC) entitled Mechanism of School and Community Linkages and Partnership and A Closer Look to Inclusive Education on March 21, 2024, 8:00 a.m-11:30 a.m for morning session and 1:00 p.m-4:30 p.m for afternoon session at Kaypian Elementary School Music Room.
2. The activity aims to:
  - a. affirms the role of teachers in establishing school-community partnerships aimed at enriching the learning environment;
  - b. to identify and respond to opportunities that link teaching and learning in the classroom to the experiences, interests, and aspirations of the wider school community and other stakeholders; and
  - c. to demonstrate awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development
3. Participants in this activity are the teaching personnel, school head and Administrative Officer of Kaypian Elementary School.
4. Attached herewith are the activity design and the matrix of the activity.
5. Immediate and wide dissemination of this school memorandum is desired.

  
**GINA B. YONQUE**  
Principal II

**MATATAG**  
Bansang Makabata  Batang Makabansa

**SECUREdKaypESians**  
Strengthening and Ensuring  
Commitment of the Unified and  
Resilient Stakeholders in Achieving Quality Education

