



Republic of the Philippines  
**Department of Education**  
 REGION III – CENTRAL LUZON  
 SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY  
 KAYPIAN ELEMENTARY SCHOOL  
 BARANGAY KAYPIAN, SAN JOSE DEL MONTE CITY

May 12, 2023

**SCHOOL MEMORANDUM**

**No. 034 s. 2023**


**To:** Program Committee  
 Working Group Committee  
 All Teachers  
 Other Concerned

**ADDENDUM TO SCHOOL MEMORANDUM NO. 032 S. 2023  
 COMPOSITION AND FUNCTIONS OF ASSIGNED WORKING GROUP COMMITTEE  
 FOR EOSY RITES S.Y. 2022-2023**

1. Relative to the issuance of the composition of working committee in the preparation of EOSY rites 2022-2023, additional tasks and members as follows;

Team	Members	Functions
<b>Decoration</b>		
-Moving Up	Julia A. Leaño Beverly C. Lorenzo Kinder Teachers Grade 5 Teachers	-Prepare the decorations for the ceremony. -Remove the decoration after the ceremony.
-Graduation Rites	Sheila Mangabat Eduard Carlo Fernandez Jerry S. Junio Michael Y. Numpiguid Grade 2 Teachers Grade 5 Teachers	
<b>Awards</b>		
-Recognition	Grade 3 Teachers	-Collect names of awardees from grades 1-5. -Prepare the medals for awardees and take in charge of the awards during the ceremony.

2. Immediate and wide dissemination of content of this memorandum is desired.

  
**DIANALYN A. PALAGANAS PhD**  
 Principal II



**SECUREd KayPEsians**  
 Strengthening and Ensuring  
 Commitment of the Unified and  
 Resilient Stakeholders in Achieving Quality Education



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