



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON
SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY
KAYPIAN ELEMENTARY SCHOOL
KAYPIAN ROAD BARANGAY KAYPIAN, SAN JOSE DEL MONTE CITY 3023

April 19, 2023

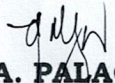
School Memorandum

No. 028 s. 2023

To: Master Teachers
Grade Leaders
Teaching and Non-Teaching Personnel

**Re-Skilling on Positive Discipline in Everyday Teaching
and Walkthrough on Project Proposal**

1. This Office announces the conduct of School Learning Action Cell (SLAC) entitled Positive Discipline in Everyday Teaching on April 27, 2023, 8:00 a.m-11:30 a.m for morning session and 1:00 p.m-4:30 p.m for afternoon session at Kaypian Elementary School Music Room.
2. The activity aims to:
 - a. offer support to teachers on the use of positive and non-violent approaches in the classroom management;
 - b. provides practical tips on how to resolve common classroom problems between teacher and learners and among learners in a positive way teaching and learning situation; and
 - c. discuss the process/procedure in crafting a project proposal.
3. Participants to this activity are the teaching personnel, school head and Administrative Officer of Kaypian Elementary School.
4. Attached herewith are the activity design and the matrix of the activity.
5. Immediate and wide dissemination of this school memorandum is desired.


DIANALYN A. PALAGANAS PhD
Principal III

SECUREd KaypESians
Strengthening and Ensuring
Commitment of the Unified and
Resilient Stakeholders in Achieving Quality Education



Kaypian Elementary School
School ID: 107157
Kaypian Road Barangay Kaypian, San Jose del Monte City 3023
Official Email: 107157.sjdmc@deped.gov.ph
Official Website: www.kaypes.weebly.com





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April 19, 2023

ACTIVITY DESIGN

I. Activity Title: Re-Skilling on Positive Discipline in Everyday Teaching and Walkthrough on Project Proposal

- II. Objective:** This activity aims to:
- a. offer support to teachers on the use of positive and non-violent approaches in the classroom management;
 - b. provides practical tips on how to resolve common classroom problems between teacher and learners and among learners in a positive way teaching and learning situation; and
 - c. discuss the process/procedure in crafting a project proposal.

III. Proposed Date and Venue: April 27, 2023, KaypES Music Room
 AM Session-8:00am-11:30am
 PM Session-1:00pm-4:30pm

IV. Participants:

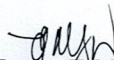
Teaching Personnel	71
Non-Teaching Personnel	3
Total:	74

V. Budgetary Requirement:

AM Snack	
37 pax x Php 75.00	Php 2,775.00
PM Snack	
37 pax x Php 75.00	Php 2,775.00
TOTAL.....	Php 5,550.00

VI. Source of Fund: MOOE Fund

Prepared:


DIANALYN A. PALAGANAS PhD
 Principal II

Allotment Available:

BLESILDA G. BENJAMIN
 Administrative Officer II





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April 19, 2023


**Re-Skilling on Positive Discipline in Everyday Teaching
and Walkthrough on Project Proposal**

MATRIX OF ACTIVITIES

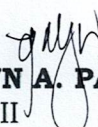
April 28, 2023

AM SESSION			PM SESSION		
TIME	ACTIVITY	PERSON/S INVOLVED	TIME	ACTIVITY	PERSON/S INVOLVED
8:00-8:15	Opening Program	TECHNICAL WORKING COMMITTEE	1:00-1:15	Opening Program	TECHNICAL WORKING COMMITTEE
8:15-9:15	Positive Discipline in Everyday Teaching	RUBY ROSA S. PARICO Teacher II	1:15-2:15	Positive Discipline in Everyday Teaching	RUBY ROSA S. PARICO, Teacher II
9:15-11:15	Crafting a Project Proposal	DIANALYN A. PALAGANAS PhD Principal III	2:15-3:15	Crafting a Project Proposal	DIANALYN A. PALAGANAS PhD Principal III
11:15-11:30	Awarding of Certificates	TECHNICAL WORKING GROUP DIANALYN A. PALAGANAS PhD Principal II	3:15-4:30	Awarding of Certificates	TECHNICAL WORKING GROUP DIANALYN A. PALAGANAS PhD Principal II

Prepared:


FARRAN E. M. OSIA
SLAC Chairperson

Noted:


DIANALYN A. PALAGANAS PhD
Principal II



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April 20, 2023

**Re-Skilling on Positive Discipline in Everyday Teaching
and Walkthrough on Project Proposal**

TECHNICAL WORKING GROUP

April 28, 2023

FARRAH FE M. OSIA
SLAC Chairperson

Members

ANNALIZA R. PIOQUID
JENALYN R. SARTORIO
ERIKA MAE B. MACINAS
MARIFER C. PAYNADO
CZARINA KAYE N. OBLENA
GEL C. ABANADOR
JENILYN M. ABALOS
LARIE ANN D. BAUTISTA
JENELYN R. LABANG
RUBY ROSA S. PARICO
LOLITA B. SALACUP
MA. ELENA L. DOCTOR

Resource Speakers/Facilitator

RUBY ROSA S. PARICO, Teacher II
DIANALYN A. PALAGANAS PhD, Principal III

Approved:

DIANALYN A. PALAGANAS PhD
Principal II



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