



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON
SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY
KAYPIAN ELEMENTARY SCHOOL
KAYPIAN ROAD BARANGAY KAYPIAN, SAN JOSE DEL MONTE CITY 3023

January 25, 2023

SCHOOL MEMORANDUM
No. 009 s. 2023


To: KAYPIAN ELEMENTARY SCHOOL TEACHERS

SCHEDULE OF OPEN RANKING FOR TEACHER II POSITION

1. This office announces the conduct of an open ranking for Teacher II position at the Principal's Office of KAYPIAN ELEMENTARY SCHOOL, Brgy. Kaypian City of San Jose del Monte.

No. of Vacant Position	Position	Minimum Qualification Standards (QS)	Date of Ranking
1 SG-12	Teacher II	Bachelor's Degree in Education or its Equivalent Experience. Two (2) years of Relevant Training: None required Eligibility: RA 1080 PBET/LET	February 08, 2023 9:00AM

2. Interested and qualified applicants must personally submit to the office the following documents arranged consecutively (photocopies) placed in a long white folder (please refrain from using a clear book) with fastener and properly labeled or tagged, on or before January 31, 2023 for pre-evaluation, to wit:
 - a. Letter of Intent
 - b. Sworn Statement that all documents submitted and presented are true and correct.
 - c. Updated Personal Data Sheet (PDS)
 - d. Duly signed Performance Rating for the last three (3) rating periods
 - e. Service Record / Designation / Approved Appointment / COE
 - f. Approved Appointment of the incumbent.
 - g. Proofs of Outstanding Accomplishments in accordance as per DepEd Order No. 66 s. 2007
 - h. Transcript of records (Highest Educational Attainment)
 - i. Certificate of Seminar / Trainings Attended
 - j. Certificate of Eligibility
 - k. Photocopy of one (1) government issued ID
3. Please bring original Copies and Other Supporting documents on the day of the open ranking.
4. Immediate and wide dissemination of this memorandum is desired.


DIANALYN A. PALAGANAS PhD
Principal II

SECUREd KaypESians
Strengthening and Ensuring
Commitment of the Unified and
Resilient Stakeholders in Achieving Quality Education



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