



Republic of the Philippines  
**Department of Education**  
REGION III CENTRAL LUZON  
SCHOOLS DIVISION OF CITY OF SAN JOSE DEL MONTE  
KAYPIAN ELEMENTARY SCHOOL  
BARANGAY KAYPIAN, CITY OF SAN JOSE DEL MONTE, BULACAN

January 16, 2023

**SCHOOL MEMORANDUM**  
**No. 006 s. 2023**

**To:** Teacher Facilitators  
Math Coordinator/Reading Coordinators  
Parent Volunteers

**BASIC TRAINING ON TEACHING READING AND NUMERACY WITH APPROPRIATE APPROACHES**

1. This office announces the conduct of basic training on teaching reading and numeracy with appropriate approaches on January 17, 2023, 1:00 – 3:10 PM at Reading Magic Center, Kaypian Elementary School.
2. This training aims to;
  - a. Encourage the parents as learning tutors in the improvement of learners in reading and numeracy.
  - b. Guide the learning tutors on the appropriate steps of teaching reading and numeracy.
  - c. Attain the target of Kaypian Elementary School to minimize the number of non-readers based on the Phil. IRI result in English and Filipino.
  - d. Strengthen the partnership of parents and teachers in the development of learners in reading and numeracy.
3. Below is the training matrix.

Topic	Speaker	Time
1. Letter sounds/Letter Identification	Ruby Rosa S. Parico	1:10 – 1:40 pm
2. Word Recognition	Annaliza R. Pioquid	1:40 – 2:10 pm
3. Visualizing Whole Numbers and Money/Reading and Writing Numbers	Maricel C. Abauag	2:10 – 2:40 pm
4. Computational Skills and Solving Word Problems	Jordan B. Yonque	2:40 – 3: 10 pm

4. For the information and guidance of all concerned.

  
**DIANALYN A. PALAGANAS PhD**  
Principal II

